

Minutes of the regular meeting of council held Monday, August 15, 2011, No. 1215 held in Council Chambers, 6 Crescent Street, Deer Lake.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

Also in attendance: Town Manager Maxine Hayden
Town Clerk Kimberly Reid
Gallery: Bill Hayden, Gordon Hancock
Delegation #1: Scott Ball
Delegation #2: Evan Morgan, Carmelita Morgan, George Morgan,
Saralynn Hewlin

Delegation #1:

Meeting was requested by Mr. Scott Ball regarding the order he received about the vehicle parked in his back yard. Meeting below in point format:

- Stated concern that water holes like the one on his road are not addressed but his Antique 1939 truck was.
- Council apologized. This vehicle is part of our history. Appreciate the work that has been done to make it more presentable since the first order was sent.
- Mr. Ball stated that he has a photo of the vehicle which was taken outside of the old railway station – council requested a copy of the photo and thanked him for his understanding of the situation.

Delegation #2:

Meeting was requested by Mr. Evan Morgan after his house plans went missing. Looking for an update from the last meeting of council. Meeting below in point format:

- Now town has implemented a “sign in and sign out” program for any plans dropped off.
- Mr. Morgan and delegation stated they did not want the issue “swept under the rug”

- Looking for financial compensation. Instructed to put request in writing. Letter also presented to council – copied below:

August 15, 2011

Town Council of Deer Lake
6 Crescent Street
Deer Lake NL A8A 1E9

Dear Mayor Ball and Council,

This letter is further to my meeting with you previous to your last council meeting on July 18/11. At that time I expressed dissatisfaction and concern regarding the mishandling of the set of house plans I had submitted to the town in order to apply for a building permit.

I was informed by Mrs. Pat Hayden via email on May 18 that my building permit was ready for pickup. When I went to the office I asked for my plans and after a search, Mrs. Hayden informed me that they could not locate them. She suggested I come back that afternoon and when I did, they still could not be found. I dropped back again the next day and was informed again they were not there.

When I dropped back a couple of days later, Mrs. Hayden told me that she had given out the plans to someone, but couldn't remember who they were given out to. At that time, I called Mayor Ball about the situation. I met with him at the Council office and he suggested that I submit a letter to the Town stating the price of my plans and that they would reimburse me for the cost or they would give me two free years of water/sewer taxes.


I went back to Alberta to work and when I returned, Mrs. Hayden left a message on my phone that they had found the plans and that I could pick them up. I went down and asked where the plans had come from and who had them. I was told that they didn't know who had brought them back. They had found them on the shelf when they got in to work that morning. I asked who else had a key to the office and Mrs. Hayden said nobody.

I left the Town office and went to see Mayor Ball. He informed me that this was the first he had heard about the plans being back. He said he understood why I was upset. I asked to meet with the Town before the July 18th

meeting, which I did. At that meeting no one seemed to know any more about the incident.

Mrs. Myra Spence suggested that it was unlikely they would ever know what had happened to the plans and asked what the council could do to compensate for the situation. I asked that a further investigation be carried out as I really wasn't satisfied that no one could tell me who had taken my plans and how they just showed up at the office overnight. It is obvious to me that someone knows where my plans were and someone had to bring them back. I feel that this is a serious breach of privacy and security. I asked for the issue to be placed on the agenda for the upcoming council meeting in the hopes that someone will have found the answers to my questions.

Yours truly,


Evan Morgan
7 Gatehouse Road
Deer Lake NL A8A 1L5

Meeting called to order at 7:33 pm

Agenda 1215 approved as presented with the addition of a verbal report concerning Waste Management by Councillor Young. This report is entitled Report (i).

2011-0815-01 Minutes, Meeting No. 1214, July 18, 2011

Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen

Resolved that the minutes to regular meeting No. 1214 held July 18, 2011 be adopted as presented with no errors or omissions.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor 7; opposed 0; abstained 0. Carried.

Business Arising:

- MNL Convention, November 2-5, Corner Brook. All council will be registered for this event. Mayor Dean Ball is considering running for Western Director of MNL
- Relay for Life: being held this year at the Hodder Memorial Recreation Complex

2011-0815-02 Relay for Life Donation and Use of Hodder Memorial Recreation Complex

Deputy Mayor Sandra Pinksen/Councillor Kerry Jones

Resolved that the Town of Deer Lake donate \$500.00 plus use of the Hodder Memorial Recreation Complex and related resources thereof to the Relay for Life event scheduled for September September 10th 2011 for the Hodder Memorial Recreation Complex.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor 7; opposed 0; abstained 0. Carried.

- \$80,000.00 for debt reduction as motioned at the last meeting has not been issued.

2011-0815-03 Amendment to Motion 2011-0718-02 Debt Reduction

Councillor Elmo Bingle/Councillor Myra Spence

Resolved that motion 2011-0815-02 Debt Reduction be amended to state that payment is deferred until all consultations are complete regarding the budget for 2011. Further direction will be forthcoming.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle

Councillor Jean Young
Councillor Myra Spence

In favor 7; opposed 0; abstained 0. Carried.

2011-0815-04 Amendment to Land Sales Policy

Councillor Elmo Bingle/Councillor Sheila Mercer

Resolved that further to changes implemented by the Department of Municipal Affairs to the Municipalities Act 1999, the Town of Deer Lake land sales policy will now state “advertisement for 30 days” as opposed to 14 days.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor 7; opposed 0; abstained 0. Carried.

- Concerns expressed over major repairs needed at the Lagoon with the pumps. Concerns expressed over a deficit possibility for 2011.
- General discussion over land sales for 2010 and 2011.
- NF Power and the Industrial Park discussed. A meeting is to be arranged with the local supervisor and council.
- Strawberry Festival: Councillor Mercer will speak to the committee about meeting with council on an off-Monday night in September.
- MNL Convention scheduled for Corner Brook November 2-5: all council will be registered unless advised otherwise.
- LSD of St. Jude’s: discussion about the outstanding status of their account. Action will be taken. Tax payers of Deer Lake will no longer carry the residents of St. Jude’s. Motion to that effect attached:

2011-0815-05 Local Service of District of St. Jude’s and Failure to Keep their Account Up to Date

Councillor Kerry Jones/Deputy Mayor Sandra Pinksen

Resolved that the Town of Deer Lake serve upon the Local Service District of St. Jude's, a 30 day notice for disconnection of services including 30 days for emergency response only for our Fire Dept.; only quarterly reviews of all land applications, crown lands and permits and no further access for garbage contractors representing the LSD of St. Jude's to our landfill site after 14 days of the date of the notice. Residents of St. Jude's will be permitted access only after paying the \$20.00 per load fee. This notice remains into effect until the account is up to date. Deer Lake Fire Rescue, local insurance companies and the Dept of Municipal Affairs are to be forwarded a copy of this failure to pay letter. This letter is to be hand delivered.

In favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Kerry Jones
 Councillor Sheila Mercer
 Councillor Elmo Bingle
 Councillor Jean Young
 Councillor Myra Spence

In favor 7; opposed 0; abstained 0. Carried.

Correspondence

Date: August 15, 2011

No.	Name	Regarding	Response
1	Municipalities Newfoundland and Labrador (MNL)	a) Western Regional Meeting originally scheduled for Sept in Stephenville will now be held after the AGM in October. b) Call for nominations – Western Director for MNL c) Second Call for 2011 MNL Resolutions for the AGM	Mayor Ball is considering running for Western Director. He will keep council posted.
2	Dept of Municipal Affairs	Circular re amendments to the Municipalities Act, 1999	For information purposes.
3	Dept of Environment and Conservation	DL Regional Airport Authority has permission to “alter a body of water. “	For information purposes.
4	Dept of Government Services	Protected Road Zoning Regulations – letter and copy of the regs.	For information purposes.

5	Dept. of Tourism and Recreation	<ul style="list-style-type: none"> a) Info on updating the tourism operation listings for the 2012 NLF Traveler's Guide. b) E-news – re arena operator course 	a. Not applicable to the Town of Deer Lake
6	Western Regional Waste Management Committee	Deer Lake sub-committee has been elected. Secretary for the committee is Councillor Jean Young.	Council will be briefed in Reports.
7	Royal Canadian Mounted Police	Survey they would like completed.	For information purposes.
8	WHSCC	a) Ventilation training in CB Sept 7	Town's OHS Coordinator and one staff person will attend.
9	Deer Lake Chamber of Commerce	<ul style="list-style-type: none"> a) Info regarding Chamber best ball golf tournament; Brazil lunch and learn – Aug 31 etc. b) July 28th news and notes c) Registration/info re 15th annual best ball business golf tournament, Sept 17th. 	c. Town of Deer Lake will enter a team.
10	Public Safety Canada	Joint Emergency Preparedness Program (JEPP) guidelines	For information purposes. Copy has already been delivered to the DL Fire Rescue Unit.
11	Canadian Cancer Society/ Deer Lake Relay for Life	Info in the upcoming event as well as sponsoring, volunteering, survivor events.	For information purposes.
12	WHSCC	Prime Status Report for June 2011	For information purposes.
13	Gov of NL, City of CB, HEDB & NLOWE	Holding a "Reverse Trade Show" in Corner Brook on September 14 th .	For information purposes.
14	HEDB	a) Meeting concerning	Council briefed on

		<p>snowmobile committee on August 9</p> <p>b) Looking for representatives for the board of directors.</p> <p>c) Regional Heritage Strategy</p>	meeting of August 9th.
15	Western Oil & Gas Symposium	Scheduled for August 23-25, Glynnmill Inn, Corner Brook	Councillor Mercer will attend the Gala and NL Explorers Session.
16	Federation of Canadian Municipalities (FCM)	Deadline approaching for sustainable communities awards (Sept 5). Also deadline for Green Municipal Fund applications (Dec 1)	For information purposes.
17	NLOWE	Weekly update. Aug 16 session on women interested in starting a business.	For information purposes.
18	East Coast Music Awards	Announcing they have surpassed levels of confirmed business for artists from the 2011 EMCA international program – FYI	For information purposes.
19	Marine Institute Ocean Net	Concerning beaches and preserving them. Looking for info on our beach cleanup.	Information is being forwarded.
20	Literacy NL	e-bulletin	For information purposes.

Reports

a. Bae Newplan, August 1, 2011 For information purposes only.

Bae Newplan August 1, 2011

In attendance:

Mayor Dean Ball

Deputy Mayor Sandra Pinksen

Councillor Elmo Bingle

Maxine Hayden

Dave Thomas

Lesa Pike

Ira Barter

Gas tax funding:

They provided a quote based on last year's average prices. The tender prices are lower this year.

They had allowed for any bad areas to be removed and redone.

They will prepare tender documents, supervise work, and keep quality control to ensure we get the work done as per specifications.

NOTE: Tenders closing for the Gas Tax project on Thursday, August 18th at 4:30 pm.
Information on the roads involved in the tender will be forwarded to council.

b. HEDB August 9, 2011 – For information purposes.

H.E.D.B., August 9, 2011

Mayor Dean Ball

Valerie Simms/Anderson, Ex. Director HEDB

Councillor Sheila Mercer

Gordon Hancock

Maxine Hayden, Town manager

1. HEDB Integrated Business Plan, current initiatives.
Outline of their new initiatives in the area. They have selected 5 for their district, the one for this area is snow mobile, back country touring. They can write proposals for small businesses or walking tours
2. Partnership with municipalities – looking at better partnership with municipalities.
3. Municipal goals – the town will go over some ideas and get back to them.
4. ICP's – copy for HEDB.
5. Regional Cultural Heritage Plan – look at some ideas for this area

c. Policy Review Committee

2011-0815-06 Policies for Snow Clearing Damage, Culvert Placement and Replacement, Service Connections-Subdivisions and Personal, Vegetation Obstructing the Visibility of Traffic and the Maintenance and Occupancy of Property

Councillor Myra Spence/Councillor Elmo Bingle

Resolved that the Town of Deer Lake adopt the following policies: Snow Clearing Damage, Culvert Placement and Replacement, Service Connections-Subdivisions and Personal,

Vegetation Obstructing the Visibility of Traffic and the Maintenance and Occupancy of Property. Further description/particulars on the policies are noted in the report attached herein.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

POLICY

Town of Deer Lake

Snow clearing damage

PURPOSE Damage caused to Personal property in the Road Allowance.

AUTHORITY As per resolution at Meeting No. 1175, August 17, 2009

Amended:

ACTION Any damage or repairs to personal property in the town of Deer Lake road allowance which may have been created through regular snow clearing by town employees or town vehicles will not be funded through the tax dollars of residents of the said town.

1. All Claims for damage must be made in writing to the Town Office within fourteen (14) days of the damage occurring: otherwise the claim will not be honored. (The Town will not respond to Verbal claims) Claims will not be honored after May 15th each year.
2. The Town will not be responsible for any damage caused within the road right-of-way. This includes damage to fences, garbage boxes, trees, etc.
3. The Town will not be responsible for damage caused by "weight of snow" or "lawn browning"
4. When making a claim the following information should be included to enable the process of your claim. If sufficient information is not provided this could result in a claim not being honored.

- a. Your Full mailing address

- b. Time that damage occurred if known e.g. 6:30 a.m. Friday, December 6, 2002
 - c. Type of equipment that caused the damage e.g. International Backhoe
5. With large amount of snow. Council may have to dump snow on vacant land and open lawns in order to widen roads. Extra care shall be taken when doing this.

Meeting Date and Number: _____ August 15, 2011, No. 1215 _____

Verified by: _____

POLICY

Town of Deer Lake

Culvert Placement and Replacement

PURPOSE When a property owner purchases a culvert for a driveway, the Town of Deer Lake shall provide town equipment and manpower to install the culvert. The homeowner shall be responsible for any and all maintenance after installation.

AUTHORITY As per resolution, Meeting No.1175, August 17, 2009

ACTION Culvert size to be determined after consultation with Town of Deer Lake Public Works Superintendant.

After the culvert has been installed, the Town of Deer Lake does not incur any liability or responsibility for any ensuing damage. Should the culvert need to be replaced the above Policy will Apply.

Meeting Date and Number: ___ No. 1196, August 16, 2010 _____

Verified by: ___Original document signed by Mayor Dean Ball_____

Amended Meeting No. 1213, June 13, 2011-06-10

Verified by: ___Original document signed by Mayor Dean Ball_____

Reviewed Meeting No. 1215, August 15, 2011

Verified by: _____

POLICY

Town of Deer Lake

Service Connections-Subdivisions and Personal

PURPOSE Policy of the Town of Deer Lake for the water and sewer connect for new subdivision effective immediately

AUTHORITY As per resolution at Meeting No 1195 held July 27, 2010

Subdivision Fee:

Minimum	\$1,000.00, which ever total is higher
After 8 hours	\$125.00 per hour.
Additional Cost:	Pavement cutting and replacement of asphalt.

Personal Fee:

Minimum	\$1,000.00
After 8 hours	\$125.00 per hours
Additional cost	Pavement cutting and replacement of asphalt.

Amendment Meeting No. 1197, September 7, 2010

All costs related to connection of a subdivision or individual are to be paid in full before service is turned on. Public Works will contact Administration for Confirmation. No exceptions.

Amendment Meeting No. 1215, August 15, 2011

Town will only take service connection to the boundary. Town employee must make connection at the boundary. If property owner requires larger than 3/4" water line or a 4" sewer line the property owner will be charged for the extra cost.

Meeting Date and Number: _____ August 15, 2011 No. 1215 _____

Verified by: _____

POLICY

Town of Deer Lake

Vegetation obstructing the visibility of traffic

PURPOSE Policy of the Town of Deer Lake for the Vegetation obstructing the visibility of traffic.

AUTHORITY As per resolution at Meeting No

ACTION Where this is identified as a safety issue by Town Staff:

If the obstruction is in the road right of way the property owner will be notified by letter to remove the obstructions within, 7 days. If the property owner does not remove the obstruction. The Town will take appropriate action and remove the obstruction with no liability attached to the Town of Deer Lake.

Where the property owner asks that town workers remove vegetation, an authorization (Visual Impediment due to Tree Obstructions on Town Right Of Way) must be signed giving the town workers approval.

Meeting Date and Number: _____ August 15, 2011 No. 1215 _____

Verified by: _____

POLICY

Town of Deer Lake

Maintenance & Occupancy of Property

All Properties in the Municipality boundaries of Deer Lake including land, buildings, structures, dwelling, fences, shed, garages, parking lots, driveways, landscaping and all appurtenances shall

be maintained in accordance with the standards set out in these regulations and as otherwise ordered by the enforcement authority.

The Town Manager may at any time order the owner to clean up and remove any accumulations of the above outside any building or buildings in poor repair or on any other private property within the Town, and

If the owner neglects or refuses, when ordered by the Town Manager to clean up and remove any accumulation of garbage or refuse from his premises the Town Manager may cause the clean up and removal of such accumulation at the expense of the owner.

This order will be hand delivered by the Municipal Police Officer or by registered mail.

- (1) Seven (7) days from verification of receipt of letter
- (2) Inspection – non compliant Section 404 Municipalities Act
- (3) Order fourteen (14) days outlining details of work to be performed.
- (4) Inspection of Property
- (5) Non compliance of Order. Town will cleanup up at owners expense.

Any material stored on property must be neatly stored or behind fenced barrier.

Meeting Date and Number: ____ August 15, 2011 No. 1215 _____

Verified by: _____

d. Parks and Recreation, August 12, 2011

2011-0815-07 Advertisement for Contractor to Operate Hodder Memorial Recreation Complex Canteen

Councillor Myra Spence/Councillor Kerry Jones

Resolve that the Town of Deer Lake advertise in the Western Star for a contractor to operate the canteen at the Hodder Memorial Recreation Complex for the 2011-2012 Season.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle

Councillor Jean Young
Councillor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Update Activity Report

From The Recreation Department

From Committee Chairperson: Councillor Myra Spence

1. Hockey School for 2011 was a success. Ice has since been removed.
2. The temp. Position of Stadium Attendant (for 4-5 weeks) has been successfully filled.
3. The new Town Community Bulletin Board has arrived. Installation is pending within 30 days.
4. Boston Bruins Alumni Hockey Team: We will be hosting the Boston Bruins Alumni hockey team on October 10th. Tickets will be \$20.00 each and will be going on sale September 24th.
5. Boston Bruins Alumni Meet & Greet: The meet and greet is scheduled for after the game at the Deer Lake Motel. Fifty tickets will be available for this event at a cost of \$50 each. Tickets will be sold on a First come-first served. Date for the ticket to go on sale is pending.

e. Environment & Housing, August 12, 2011

2011-0815-08 Environment and Housing, August 12, 2011 Committee Report except item No. 12

Councillor Sheila Mercer/Councillor Elmo Bingle

Resolved that the Town of Deer Lake accept the recommendations of the Environment and Housing Committee meeting of August 12, 2011 which stated: new dwellings at: 1 Kerwin Place, 5 Island View Heights, 23 Humberview Drive (with the town not responsible should pavement have to be replaced, 97 George Aaron Drive and a Mini Home and garage – 28 Boulos Place. Furthermore, a shed is approved for 2 Pennell's Lane, shed extension for 7 Mayor Avenue, garages approved for: 45 George Aaron Drive, 12 Seventh Avenue, 12 Wallace Place, 7 Tulk's Lane (after advertisement completed for variance request and no objections received). A shed is approved for 21 Boulos Place, a concrete pad for 26 Reid's Lane and sewer service pending stipulations as attached in the report as stated herein for 3 Airport Avenue. The request to subdivide land at Middle Road as noted in item No. 6 is hereby denied. Request by Mr. Gordon Hancock as noted in the delegation report is hereby denied.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones

Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Myra Spence

Opposed: Councillor Jean Young

In favor 6; opposed 1; abstained 0. Carried

Deputy Mayor Sandra Pinksen left the meeting at 9:16 pm declaring conflict of interest.

2011-0815-09 Environment and Housing, August 12, 2011 Committee Report Item No. 12

Councillor Sheila Mercer/Councillor Kerry Jones

Resolved that the Town of Deer Lake approve the lean-to (shed extension) as stated for 9 Boulos Place as described in the report attached herein.

In favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried

Deputy Mayor Sandra Pinksen rejoined the meeting at 9:18 pm

Environment & Housing, August 12, 2011 Minutes/Notations

In attendance Deputy Mayor Pinksen Councillor Shelia Mercer
Maxine Hayden David Thomas David Thomas

Delegation Gordon Hancock regarding land on Langdon's Avenue he would like to be able to build two duplex with 2 units each. This is a one way street and would increase the amount of traffic. Recommend not approved. He can build one duplex.

No.	Address	Description	Recommendation
1	1 Kerwin Place	New Dwelling Land 60.368 x52.713x14.462x508.69 Building 18.3mx15m	He must advertise for a front yard variance if there is no objections

		<p>Detached Garage 9.14mx7.32m</p> <p>Dwelling Front 28</p> <p>Rearyard, 31</p> <p>left yard 50</p> <p>right yard 60</p> <p>Garage 10 feet from dwelling</p> <p>26 right Sideyard</p> <p>3 Rearyard.</p>	<p>recommend approval</p>
2.	Humber view drive	<p>New dwelling</p> <p>Land 30.5mx26.802mx54.640mx55.708m</p> <p>Building 13.1m,length 14.26 width,7.31m height</p> <p>Front yard 40</p> <p>Rearyard 100</p> <p>Right Sideyard 27feet</p> <p>Left Sideyard 26 feet</p>	<p>Recommend approval if he should have to cut asphalt he will be responsible for replacement.</p>
3.	97 George Aaron Drive	<p>Dwelling</p> <p>Land 36.271mx32.323mx104.333mx105.0 81m</p> <p>Dwelling</p> <p>Length 50feet,width28,height 12</p> <p>Front yard 81</p> <p>Rear yard 233.30</p>	<p>Recommend approval</p>

		Right Sideyard 59 Left Sideyard 10	
4.	28 Boulos Place	New dwelling and garage Land 38feet x17feet x136feet x118 feet Building 16 feet x 74 feet Front yard 30 feet Rearyard 50 feet Garage 24x30 19 feet from dwelling 3 1/2 feet front right Sideyard	Recommend approval
5.	5 Island view heights	New dwelling Land100 feet x 100 feet x 115 feet Building Length 44 feet width 30 feet height 13 to gable Front yard 9 meters , Right Sideyard 30 feet ,left Sideyard 25 feet Rearyard 55 feet	Recommend approval
6.	Middle Road	Permission to subdivide land	Not approved Town regulations required a minimum of 50 foot frontage
	2 Pennell's Lane	Shed Length 8.1 feet, width 9.3 feet, height 6.6 feet 10 feet from dwelling feet from Rearyard	Recommend approval

8.	7 Mayor Avenue	Extension to shed 10 feet x 24 feet 4 feet from right Sideyard	Recommend approval
9	45 George Aaron Drive	Garage Land 125 x 208 x 153 Garage 20x24 43 feet from dwelling 99 feet front yard 92 feet Rearyard 30 feet left Sideyard	Recommend approval
10	12 Seventh Avenue	Garage Land 134x167 Garage 30x24 1 meter from Rearyard 2 meter Sideyard 82 from dwelling	Recommend approval pending location of culvert
11	7 Tulk's lane	Garage Length 9.14m ,width 6.0m, height 5.5m Pitch 12/12 10 feet from dwelling 3 ½ feet from boundary Will need variance	Must advertise for a variance
12	9 Boulos place	Lean to on shed (shed extension) Size 12x7 Sideyard 28 feet Rearyard 64 feet	Recommend approval
13	21 Boulos Place	Shed	Recommend approval

		Length 26feet, width 20 feet, height 8 feet 20 feet from dwelling Sideyard 5 feet Rearyard 40 feet	
14	26 Reid's Lane	Concrete pad for propane tanks Approved by Government services	Recommend approval
15	12 Wallace Place	Garage, front porch, back porch Front porch 10 x 20 Back porch 10 x 20 Garage 24 x 30 Sideyard 1 meter Rearyard 7 meters	Recommend approval for garage and back porch. Front porch will require revision.
16	3 Airport Avenue	Sewer service	Recommend pending approval of Dept of Health Septic System be installed. Land is 50 meters from manhole and would not be able to hook on Town Sewer. No future development possible in that area.

f. Public Works, August 11, 2011

2011-0815-10 Public Works Committee Report of August 11, 2011

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the Town of Deer Lake accept the committee report/recommendations of the Public Works Committee meeting of August 11, 2011 with the exceptions of item No. 1 –

Delegation with Mr. Mike Ball – this item is deferred; and item No. 13, land for development in Spillway - this item is deferred. The RCMP is to be contact regarding item No. 7 and loitering/noise complaints at the end of Main Dam Road. Further clarification on the committee report is stated in the document herein.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Public Works Committee Meeting Minutes/Notations, August 11, 2011

In attendance:

Deputy Mayor Sandra Pinksen

Town Manager Maxine Hayden

Councilor Myra Spence

Dave Thomas

Councilor Elmo Bingle

1. Delegation – Mike Ball – water pressure. His water pressure is at 32-33 P.S.I and he cannot get enough pressure to run his dishwasher or use his shower up stairs. DEFERRED.

The Town had looked at extending the water line approximately 200 feet to make it circular flow – approximately \$10,000.00, or – he could install a pressure pump in his house at a cost of approximately \$150 - \$200.00.

He feels that the town should purchase the pump since he pays for water but does not get the same pressure as everyone else.

The town will check on the price of a pump.

Mr. Ball was excused at 10:30 a.m.

2. Mr. Ralph Compton – drainage and fence on land at Devon Row. Currently the drainage off Devon Row flows down into a culvert which extends out in his back yard. The town could put in a swale ditch to redirect the water.

He would like to see a fence installed approximate cost of \$1800.00.; the town equipment to do the ditch at an approximate cost of \$300.00, and the town would get an easement on the property. Mr. Compton would be willing to put up the fence.

The town will look at redirecting the water towards the street and installing the pipe.

3. Gas chambers – engine - \$600.00 – Defer. Check with Reidville to see if they are willing to have the chambers in their area.
4. Otto Roberts – request for annual leave that was deferred from the previous meeting. The union contract states two years permanent. Employee request denied. He does not meet the criteria.
5. Gatehouse Road drainage – Tucker – sent him a letter advising we will be meeting with Kruger to discuss the drainage problem.
6. Signage – Sundara West – obstacle – sign should be moved to the right hand side of the road.
7. Main Dam Road – noise complaint. Erect signs, no loitering, and no littering and pass on to the RCMP to do patrols in that area.
8. Mechanic apprentice resumes – recommend Steven Slade. He will be supervised by our mechanic and reports will have to be kept on his performance.
9. H2O chemical course – Gander – Recommend we send two employees – Wayne Rumbolt and Jerry Langdon.
10. Middle Road Funding - Bae Newplan is in the process of getting work outline done.
11. Birch and Colbourne project – funding came in under budget by \$277,777.00. Recommend that we contact the government to request they allow us to call for another tender for curbs and gutters, sidewalk and surface coarse of asphalt.
12. Cormack – line painting – 3 ½ km, - the town cannot do work – recommend they contact Department of Transportation.

13. Spillway subdivision – we could provide 16 lots – the town will look at expressions of interest to develop the land. DEFERRED.
14. Fence repairs – Mr. Giles – the town damaged his fence during snow clearing. The town will provide boards and paint and he will have to do the work.
15. Lagoon pump – price was received on pumps – deferred to Finance Committee.
16. Rain suits – two prices received – Byron’s Shoe & Tarp Repair - \$145.00 + taxes and Rental Plus \$150.00 taxes incl. Recommend Rental Plus.
17. Recommend in 2012 budget we include \$55,000.00 for pump repairs plus regular \$25,000.00 maintenance on pumps

Administration Meeting with Management Team: The administration committee will meet with the Management team on Tuesday, August 16th at 4 pm to discuss purchasing procedures.

Council took a short recess at 9:45 pm

Meeting commenced at 9:49 pm

g. Finance, August 11, 2011

2011-0815-11 Finance Committee Report of August 11, 2011

Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen

Resolved that the minutes recommendations of the Finance Committee meeting as noted in the report of August 11, 2011 and as attached in detail to the report contained herein be approved as presented.

In favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Kerry Jones
 Councillor Sheila Mercer
 Councillor Elmo Bingle
 Councillor Jean Young
 Councillor Myra Spence

In favor 7; opposed 0; abstained 0. Carried

Finance Committee, August 11, 2011 Minutes/Notations

Councilor Elmo Bingle, Chair

Deputy Mayor Sandra Pinksen

Councilor Jean Young

Maxine Hayden

1. Ingersoll Rand – blowers – lagoon - \$10,700.00 per unit, site visit \$5,000.00 – Recommend approval.
2. Dr. H. Bliss Murphy Cancer Foundation – Not approved.
3. Karlee Oake – NL & Labrador Teen Pageant – Sponsor – recommend \$25.00.
4. Western Regional Hospital Foundation – CFCB September 30th, donation of \$25.00 recommended.
5. Robbins Enterprises – Business Tax Incentive - \$1521.30 – Recommend approval.
6. Birch & Colbourne – tenders – Recommend approval – Marine Contractors \$724,871.84.
7. Deer Lake Search & Rescue grant – defer for a copy of their financial statement.
8. Tax Adjustments:
Poll Tax - \$835.00 – Recommend approval.

Business Tax \$150.80 – Recommend approval.

Tax Exemption \$932.95 – Recommend approval.
9. Accounts Payable – Recommend approval.
10. BMO Credit Card for Recreation – recommend approval for Parks and Recreation Manager.

h. Public Works Superintendent, July 4 – July 29, 2011 For information purposes.

Report From: Public Works Superintendent David Thomas

Prepared For: Council & Management Team

Date Prepared: August 1, 2011

Timeframe: July 4, 2011-August 1, 2011

Road:

- Patching
- Ditching
- Crosswalk and line painting
- Graded gravel roads
- Put calcium on gravel roads

- Swept roads and sidewalks
- Prepared and paved Fire hall parking lot, Pine Street, Spruce Street and Fourth Avenue where water breaks were repaired
- Installed culvert on Old Bonne Bay Road
- Repaired shoulders on road

Water:

- Repair water main break on Whites Road
- Water hook ups on Old Bonne Bay Road, Airport Ave Extension and Oakes road
- Repairs to filtration plant
- Flushing hydrants
- Repairs to Booster pump on Elizabeth Ave
- Repaired hydrant on Goose Arm Road
- Repaired curb stop on Chapel Hill

Sewer:

- Repair lift station pumps on Riverbank Road, main lift station and Whites road
- Sewer hook ups on Oakes Road and Airport Ave Ext

Snow:

Building Maintenance:

- Electrical Repairs at Depot and Recreation Center
- Installed new toilet at gymnastics
- Electrical on field for Strawberry Festival

Misc: Spend four days preparing and removing items for Strawberry Festival

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| <p>i. Waste Management – Sub-Region Committee – Verbal Report – For information purposes.</p> |
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Councillor Jean Young is the Town’s representative on this committee representing Deer Lake. This is a verbal report from the past meeting:

- Councillor Young is the secretary for this committee
- They are trying figure out what “we” want
- General mention of Green Bay and Robin Hood Bay and how they have been operating efficiently for quite some time.
- General discussion on recycling of cardboard, developing a recycling calendar
- Tentative names for the committee were discussed i.e. Gateway Waste Management Committee or Crossroads Waste Management Committee
- Aiming for the next meeting to be around August 29th
- Council will be kept in the loop.

Adjournment

2011-0815-12 Adjournment

Councillor Kerry Jones/Deputy Mayor Sandra Pinksen

Resolved that since there is no further business in urgent need of discussion, that the meeting adjourn at 10:06 pm with the next regularly scheduled meeting set for Monday, August 29th at 7:30 pm.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor 7; opposed 0; abstained 0. Carried



Mayor Dean Ball



Town Clerk Kimberly Reid