

Minutes of the regular meeting of council held Monday, October 3, 2011, No. 1219 held in Council Chambers, 6 Crescent Street, Deer Lake.

In attendance: Mayor Dean Ball
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Myra Spence
Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden
Town Clerk Kimberly Reid
Town Superintendent of Operations, David Thomas
Gallery: Paul Hutchings, Reporter, The Western Star
Bill Hayden, Andy Barillari
Delegation #1: Deer Lake Gymnastics Representatives Mandy Coish and Pam Gould
Delegation #2: Bae Newplan, Ira Barter and Lisa Pike

Absent: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones

Mayor Dean Ball welcomed delegation number one (Gymnastics). Discussion below in point format:

- Gymnastics nervous – 2015 not that far away. Where are the plans for a new facility
- General discussion about possible grants and possible capital works grants or green funding
- Location of new facility is an issue
- Gymnastics need a facility with about 10,000 square feet – 6,000 would be for the group and 4,000 for multi-purpose uses.
- Council confirmed that budget has not been discussed
- Item will be mentioned to town engineers
- Need for a community type centre was agreed by all
- Everything is pending funding availability
- Gymnastics program has about 150 enrolled this year
- Mention made of Pasadena recently awarded approval for \$7.8M
- Gymnastics group stated they could start fundraising however don't have particular on how much they would need to contribute.
- Mention made that they will be holding a Special Olympics program this year
- Mention that we may need a feasibility study done and a proper proposal
- General discussion on possible expansion to Fire Hall and Town Office
- Reiterated – the Town Building will be needed for town purposes by 2015.
- Item needs to be brought to the attention of Gerry Byrne, MP
- Mention of meeting with local politicians after the election.
- Meeting concluded with the delegation agreeing to meet with council again for further discussion on November 14, 7 pm.

Mayor Dean Ball welcomed delegation number two (Bae Newplan). Discussion below in point format:

- Options for Middle Road discussed. Result: we cannot get far with \$300,000 – we will call tenders on the full street and apply to the Provincial Government for the balance required. This

project will begin - providing government is in agreement – at the intersection of Gatehouse Road and commence to the intersection of Middle Road.

- General discussion over new town office and a possible multi-purpose complex. BNP will review and bring back recommendations.
- General discussion on existing projects.
- Priority for Capital Works applications due in November, are as such:
 - 1) Middle Road
 - 2) Wight's Road
 - 3) Gatehouse Road

Regular meeting of council called to order at 7:34 pm

Agenda 1219 approved as presented with two report additions, one finance and one to be presented by Councillor Bingle. As well, one new item under business arising.

2011-1003-01 Minutes, Meeting No. 1218

Councillor Sheila Mercer/Councillor Elmo Bingle

Resolved that the minutes to the regular meeting of council, No. 1218 held Monday, September 26, 2011 be adopted as presented with one item to be added – a copy of the original rescinded motion as noted in motion no. 2011-0926-03 to be attached.

In favor: Mayor Dean Ball
 Councillor Sheila Mercer
 Councillor Elmo Bingle
 Councillor Myra Spence
 Councillor Jean Young

In favor: 5; opposed 0; abstained 0. Carried.

Business Arising:

- This week is Cadet week (October 2-8). On Wednesday, October 5th from 6:30-8:30, the local Sea Cadets will be at the local food establishments collecting donations for the food bank.
- Deer Lake Fire Rescue: a bulletin will be ready for mailing for next week (Fire Prevention Week)

Correspondence

	Name	Regarding	Response
1	Exploits Valley Economic Development Corporation	Snowmobile tourism workshop from October 25-27. Deadline for registration: October 14th	Town of Deer Lake will have one representative attend. Either Councillors Young, Bingle or Mayor Ball.
2	Sid Segal Vancouver	Proposal for cycling event from Deer Lake to Cow Head, summer 2012	Town Manager to arrange a meeting with the Mayor of Corner Brook. This event

			would be beneficial to both.
3	NL Snowmobile Federation	Groomed trails are not part of winter tourism – why not?	Item to be discussed at the meetings highlighted in item No. 1.
4	WHSCC	Prime Status Report for August 2011	For information purposes only.
5	Municipalities Newfoundland and Labrador (MNL)	Memo: Labrador & Western Night, Friday, Nov 4 at Convention in Corner Brook	Town Manager will check for further information here on the town's benefits. Discretion will be given to donate the same as last time (\$250) upon verification of benefits to the town.
6	Professional Municipal Administrators Association (PMA)	Labrador regional meeting and PD session – Friday, October 14	Town Clerk will attend meetings as board representative.
7	ACOA	New release – Science Fiction meets reality – new business	For information purposes only.
8	Federation of Canadian Municipalities (FCM)	Launching a new web site	For information purposes only.
9	Woodrow French, CBS Mayor	Seeking support in his bid for VP of MNL at the AGM in November.	For information purposes only.
10	Priscillar Boutcher, Councillor, Corner Brook	Seeking support in her bid for Western Director for MNL at the AGM in November	For information purposes only.

11	Additional Correspondence: Donna Giles	October is Autism awareness month. On October 23 rd , 2 pm the second annual walk will take place from Elwood Elementary.	Council will make every effort to attend. Reminder to be forwarded to council.
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Reports

a. Environment and Housing Committee Meeting, September 29, 2011

2011-1003-02 Environment and Housing Committee Meeting of September 29, 2011

Councillor Sheila Mercer/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the environment and housing committee meeting of September 29, 2011 including approvals for new dwelling at 27-29 Grace Avenue, home extensions at 101 North Main Street; garage/sheds at 15 Island View Heights (must apply for variance), 12 First Avenue and 35 Wight's Road; potting soil business at George Aaron Drive. Also approved is the permission to sell land off of Nicholasville Road and the cell tower at 21 Gatehouse Road. Deferred are: 45 Bennett Avenue, finger board sign on the off ramp; road paved at Forest Drive and land at Gatehouse Road. Further information contained in the document attached herein.

In favor: Mayor Dean Ball
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Myra Spence
Councillor Jean Young

In favor: 5; opposed 0; abstained 0. Carried.

Environment & Housing Minutes/Notations, September 29, 2011

In attendance

Councillor Kerry Jones

Councillor Shelia Mercer

Maxine Hayden

Terry Barnes

NO	Address	Description	Recommendation
01	27-29 Grace Avenue	New dwelling length 16m, width 8.5m height 8 m, land size 110 x37.08, 9 meters front yard 17m Rearyard, 64m leftsideyard-30 meters right Sideyard.	Recommend approval
02	45 Bennett	Fingerboard sign off ramp	Advise that we

	Avenue	Nicholsville Road	are in process of getting new fingerboard signs designed. Check with superintendent on design.
03	15 Island View Heights	Garage length 9m, Width 7.21m, height 4.96m , 13 feet from house 6 feet and 10 feet from Sideyard 10 feet from Rearyard, Note would like to apply for 10% variance in height current is 16.5 feet to peak	Recommend approval of 16.5 feet to the peak it complies with regulations, he has the option to apply for variance if it will exceed the 16.5 feet.
04	101 North Main Street	Extension to dwelling length 14 feet, width 22 feet, height 8 feet 50 feet Rearyard, left Sideyard 4 feet right Sideyard 20 feet	Recommend approval
05	12 First Avenue	Shed length 14 feet width 8 feet right Sideyard 3 feet Rearyard 3 feet	Recommend approval
06	21 Gatehouse Road	Cell tower	Recommend approval it has already been advertised.
07	Great northern peninsula , George Aaron Drive	Processing Potting Soil, Crown Land	Recommend approval
08	Forest Drive	Road paved	Defer the town is looking at a

			subdivision in that area.
09	Nicholsville Road	Permission to sell land off Nicholsville Road	Land can be advertised for sale but development permit must comply with Town of Deer Lake subdivision regulations.
10	Land Gatehouse road	Land size 191 x450 , request to purchase 14 0 x 225	Recommend that we not sell this land but use for future development for Town buildings
11	1 Commerce Street	Chip van permission to operate May 15, 2012 to September 15,2012	Defer
12	35 Wight's Road	Shed length 28 feet, width 14 feet by height 9 feet, breezeway between, 47 feet from backyard boundary	Recommend approval pending approval government services.

b. Public Meeting, LSD of St. Jude's, September 27, 2011

2011-1003-04 Public Meeting with the residents of the Local Service District of St. Jude's, September 27, 2011

Councillor Elmo Bingle/Councillor Sheila Mercer

Resolved that the notations from the public meeting with the residents of the Local Service District of St. Jude's as held on September 27, 2011 at the Deer Lake Motel be adopted as presented and as attached to the document herein.

In favor: Mayor Dean Ball
Councillor Sheila Mercer
Councillor Elmo Bingle

Councillor Myra Spence
Councillor Jean Young
In favor: 5; opposed 0; abstained 0. Carried.

Meeting/Notations: Local Service District of St. Jude's

Date: September 27, 2011

In Attendance:

Members of Council and head table:

Mayor Dean Ball (Chair) Councillor Kerry Jones
Town Manager, Maxine Hayden Councillor Elmo Bingle
LSD, Toby Bennett Councillor Sheila Mercer
LSD, Wayne Alexander Town Clerk, Kimberly Reid
Dept of Municipal Affairs, Carl Cull

Approximately 40 members of the general public

Mayor Dean Ball opened the public meeting welcoming everyone and highlighting the following:

Items in point order:

- **Fire Protection:** Fire Service fees will be put in place for 2012. It costs the Town of Deer Lake for each call out, between \$140 up to a maximum of \$532. The residents of Deer Lake can no longer carry the LSD.
- **Waste Management:** Waste management fees have increased for Deer Lake over 260% from January 2010 to January 2011. Monthly payments in January 2010 were \$8538.00 – January 2011 - \$22,428.
- **Good Stewards:** If the LSD is good neighbors i.e. keeping the bill up to date, we will continue to allow access to the waste disposal site and to fire services.
- **What we offer** the residents on a regular basis:
 - Review/approval of permit applications
 - Review/approval of crown land applications
 - Access to waste disposal site – any other party outside our catchment area have to pay \$20.00 per visit
 - Access to our Fire Rescue Unit
 - Access to our Recreational facilities
 - Access to our boat launch area
 - We also provide funding so that these groups are there for your safety and convenience: Deer Lake Search and Rescue Unit, Stephan Hopkins Foundation
- **Municipal Infrastructure:** As a town, we keep our roads, street lights, water and sewer available so that you can visit our businesses and our public offices including the Deer Lake Clinic and our schools.
- **Amalgamation:** last discussions with government and the LSD on the possible benefits of amalgamation were in the summer of 2010. This item is not on the table now.

General Discussion and highlights of conversation in point order:

- It was stressed that Amalgamation is not on the table – this would have to be an agreed upon process by both parties
- This meeting was just to clear the air and ensure that everyone had the same information
- General discussion of the LSD’s account by Mayor and LSD Chair, Toby Bennett
- General discussion on the cost of operating the waste disposal site, the goal of the government to have the waste disposal site closed by 2016 and the cost of recycling.
- Discussion about up and coming meeting for a new committee for the LSD and the importance of stepping forward as the current committee will not remain.
- Garbage contractor for the LSD will be finishing up soon – a new contractor will be hired – no idea of what the new contract will cost.
- Dept of Municipal Affairs stated that with a full slate of members, the LSD could apply for funding. Without a full slate, the LSD could be in jeopardy
- General discussion of when Nicholsville and Spillway amalgamated – again, highlighted that amalgamation is not on the table.
- Note was made that the LSD has to pay its way – the taxpayers of Deer Lake cannot carry them – there appeared to be a mutual agreement from the general public in attendance.

Meeting concluded with general discussions about fire protection and the LSD looking forward to electing a new committee.

Note from Council Meeting: general discussion about the poll tax system and if residents from St. Jude’s should or should not be paying when they are property owners. The Town Manager will consult with the Dept of Municipal Affairs and get clarification for council on this item. This is to be brought back to the October 24, 2011 meeting of council.

c. Town Manager’s Action Report, September 23, 2011 For Information Purposes.

Town Manager Action Report Meeting No. 1218 as requested on September 26,2011

No	item	Dept.	Person responsible	Task	Date
1	Gymnastics	Admin	TM	Set up meeting	Email sent Mandi Young Sept.27/11
2.	Pynns brook /.Pasadena	Admin	TM	Pynns brook pay fee to Pasadena	Checked with Pasadena they do not charge a fee Pynn’s Brook makes a donation. Sept. 27/11
3.	Stephenville	Admin	TM	Fees LSD for fire services	Mayor Ball was in office during

					discussion they charge Noel's Pond residents \$400.00 per household for services Sept. 27/11
4	Town of Reidville	Council	TM	Set up meeting	Email and phone call requesting date Sept. 27/11
5.	Bae Newplan	Council	TM	Set up meeting re capital works	Email sent Sept. 27/11
6.	Allen Rhonda	Council	TM	Give mayor name and information	Sept 27/11 information and name she had sent up information Sept. 22/11 requesting where sign was to be placed faxed to her email and left message for her to call Sept. 27/11
7	Charges LSD for services	Admin	TM/TC	Check with other communities through PMA	Email sent out and information given to Council Sept. 27/11
8.	Deborah Rowsell sea cadets	Admin	TMTC	Mayor be in attendance	Email sent Sept. 27/11
9	Junior Pinksen car sales	Admin/stad	TM	Advice Junior he can have sale	Email sent Sept, 27 6:41 A.M.
10	Dave Thomas update on barriers	Admin/pw	TM	When will get work done barricades moved	Email sent Sept.,27,2011 6:46 A.M.
11	HEDB AGM	Admin	TM	Who will attend	Email sent Mayor Dean Ball and Councillor Shelia Mercer will attend Sept. 27,2011
12	Junior Pinksen	Admin/stad	TM	Time to discuss budget	Email sent Sept. 27/11
13	Dave Thomas	Admin/PW	TM	Time to discuss budget	Email sent Sept 27/11
14	Larry Marks/Mark Ignor	Admin	TM	Set up meeting October 12 or 14	Email sent Larry Marks & Mark Ignor Sept 27
15	15 Elizabeth Ave.	Admin	TM	Permit	Sept. 28
16	30 Boulos Place	Admin	TM	Permit	Sept. 28
17	21 Airport Ave.	Admin	TM	Permit	Sept. 28
18	30 Lushes Lane	Admin	TM	Permit	Sept. 28

19	6 Seventh Ave.	Admin	TM	Permit	Sept 28
20	8 Tower Rd.	Admin	TM	Permit	Sept. 28
21	62A Wight Road	Admin	TM	Permit	Sept. 28
22	Pat Kennedy	Admin	TM	Recognition	Sept 29
23	Tammy Beck	Admin	TM	Culvert and dwelling	Sept. 29
24	Joshua Lush	Admin	TM	Advertise for business	Sept 28

d. Paper Usage Report, Councillor Bingle For Information Purposes Only.

Date: September 30, 2011

Requested by: Finance Chair, Councillor Elmo Bingle

Re: Cost Estimate – Preparation of Agendas for Council meetings

Prepared by: Kimberly Reid, Town Clerk

No.	Item	Estimated Cost per meeting	Tentative No. of Meetings per year	Estimated Cost per year
1	Paper (estimated 1.5 pkgs of paper per meeting)	8.68	23	199.64
2	Cost per copy (.007) (based on 750 copies per meeting)	5.25	23	120.75
3	Tabs and document dividers and misc.	2.50	23	57.50
4	Staffing time for preparation and delivery	140.48	23	3231.04
ESTIMATED TOTAL COST		156.91		3608.93

e. Finance, October 3, 2011

2011-1003-05 Finance Committee Report of October 3, 2011

Councillor Elmo Bingle/Councillor Myra Spence

Resolved that the minutes/recommendations of the Finance Committee as noted in the report attached herein be adopted including roof patching at the Town Office, calling tenders for the industrial park pavement, total tender call for Middle Road conditional on Government funding, culvert repair/replacement at Riverbank Road and that one item be deferred, the fence for Giles.

In favor: Mayor Dean Ball
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Myra Spence
Councillor Jean Young

In favor: 5; opposed 0; abstained 0. Carried.

Finance Minutes/Notations, October 03, 2011

In attendance
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence
Maxine Hayden
Dave Thomas

1. Tender Roof Tender Sandstone Builder's Ltd. \$7,3400.00 plus HST to supply material and labour plus replacement of sheathing as per square foot \$4.65/ft.-
Our own staff approximately \$4815.00
Recommend that we have Town staff patch holes in roof only for 2011.

Recommend that the remainder of the money in 2011 budget for roof repairs be put in separate bank account for 2012. In 2012 budget for roof on Town office and fire hall.

2. Paving Industrial park recommend we call for tenders.
3. Middle Road tender call recommend that we call tenders for the entire street and get commitment from government for 2012.
4. Culvert Riverbank road Andy .(2) tenders received B& S Trucking \$16,950.00 HST included and Evergreen Enterprises Ltd. \$39,550.00 recommend approval of B& Trucking for \$16,950.00. Letter be given to Union of contracting out culvert, approval from owners of property affected . approval from home owner that after pipe is installed town will not be responsible for any water damages on property.
5. Giles Fence defer check on property boundary.

Adjournment

2011-1003-06 Adjournment

Councillor Elmo Bingle/Councillor Myra Spence

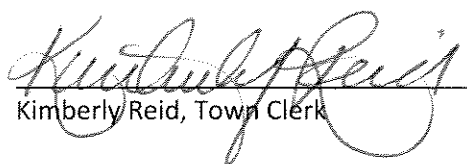
Resolved that since there is no further business in urgent need of discussion, that the meeting adjourn at 8:25 pm with the next regularly scheduled meeting set for Monday, October 24, 2011 at 7:30 pm.

In favor: Mayor Dean Ball
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Myra Spence
Councillor Jean Young

In favor: 5; opposed 0; abstained 0. Carried.



Mayor Dean Ball



Kimberly Reid, Town Clerk